

General Information for Group Tours

Please Read, Sign and Return to
The Mill at Anselma
1730 Conestoga Road, P.O. Box 42
Chester Springs, PA 19425

Or E-Mail to: jenngreen@anselmamill.org

Reservations

- All groups desiring a tour **MUST** have a reservation. Teachers wishing to bring school groups must submit the number of students and chaperones coming to the Mill, as well as all contact information for the teacher and school.
- Information about visitors with special needs should also be given in advance of the visit. The Mill at Anselma is entirely wheelchair accessible, but due to its historic nature there are areas of rough terrain.
- The Mill requires a minimum/maximum of one chaperone per five students. There are many moving parts in the Mill itself which may be dangerous to unsupervised students, and our pond is very deep in some areas. Chaperones will be expected to reinforce site rules and regulations and maintain good supervision of the students in their care.
- Keep in mind that the Mill is a fully operational piece of equipment, with many moving parts, and many areas of the property may prove hazardous to unsupervised students. The Mill at Anselma is not responsible for any injuries sustained on site.

Admission

- Per-person admission for **any specially arranged** group tours is \$4.00, regardless of age. In the case of school groups, one chaperone per five students is admitted free of charge.
- For **non-milling tours**, we require \$25.00 of the total admission be paid at least two weeks in advance, the remainder on the date of visit. \$25.00 is the minimum amount due (in cases where the total admission is less than \$25.00.) This deposit is non-refundable. In the event of inclement weather we will gladly reschedule your visit.
- For **milling tours**, in which the Mill is running and producing flour, we require a \$50.00 fee **in addition** to the \$4.00 per-person admission to cover the cost of grain and supplies. This fee is due at least two weeks in advance of the visit, and is non-refundable. In the event of inclement weather we will gladly reschedule your visit.
- If you would like to arrange a non-milling tour for a regular weekend day, or a milling tour during one of our previously scheduled Milling Demonstration Days, we require prior notification for groups of more than 8 but require no additional fees or deposits. Regular admission fees apply. Milling Demonstration Days occur at least once a month between April and December. Please check our schedule for a list of upcoming Demonstration Days.

Arrival Procedures and Parking

- When you arrive, please assemble in the parking area. If a member of the Mill staff is not present to greet you, please send one person to the Red Barn/Visitor's Center to announce your group's arrival.

- There is free parking for cars, vans, and shuttles on site. We apologize, but we are currently unable to accommodate a large number of buses on our site due to restricted space. Buses may drop visitors off at the site, but must park elsewhere during the tour. Please plan accordingly.

Amenities

- The Mill at Anselma currently does not offer food service. A small picnic area is available for classes bringing their own lunches. Visitors are expected to dispose of trash in specified containers.
- The Mill at Anselma Gift Shop will be open to all visitors and accepts Visa, Mastercard, Checks (made payable to the Mill at Anselma), and Cash. We offer a variety of our own stone ground flour products, stoneware, magnets, apparel and books as mementos of your visit.
- Photography and videotaping is permitted in all public areas of the site. Please note that the Mill at Anselma reserves the right to photograph the group tour activities for use in future site publications and publicity. If the group has any objections to being photographed, please make them known to Mill staff before the start of the visit.

Group Tour Visitation Form (please complete and return to the address above)

Desired Date of Visit: _____

Desired Time of Visit: _____

Number of Visitors: _____

Number of Chaperones (if with students): _____

Teacher/Coordinator Name: _____

Teacher/Coordinator Email: _____

Organization Name: _____

Organization Address: _____

Telephone: (_____) _____

Which program are you interested in? _____

Do any visitors have special needs? _____

Do any visitors have allergies that the Mill should be aware of? _____

For Schools: Do you have any special program requests? If there is a particular part of your curriculum you think would be applicable to the Mill, please share it here and we will do our best to accommodate you: _____

I have read and agree to the terms above. I have also enclosed my check for the required deposit amount or grinding fee.

Name: _____

Title: _____